



# Homestay Responsibility Agreement

Please complete the following details in English using BLOCK LETTERS (eg. PENNY).

International Student ID Number:.....

## Section A: Student Details

Family name: \_\_\_\_\_

Given names: \_\_\_\_\_

Date of birth (dd/mm/yy): \_\_\_\_\_ Gender: Female / Male

Nationality: \_\_\_\_\_

Address in home country: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Country: \_\_\_\_\_

Parent's contact details: (H): \_\_\_\_\_ (W): \_\_\_\_\_ (M): \_\_\_\_\_

Student's contact details: (M): \_\_\_\_\_ Email: \_\_\_\_\_

Parent's email: \_\_\_\_\_

## Section B: Homestay Details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact details: (H): \_\_\_\_\_ (W): \_\_\_\_\_ (M): \_\_\_\_\_

Parent's email: \_\_\_\_\_

No. of family members living at residence: \_\_\_\_\_

## Section C: Homestay Accommodation Details

Bond amount – held by school (2 weeks payment in advance): AUD \$ \_\_\_\_\_ Homestay fee per week: AUD \$ \_\_\_\_\_

Method of payment (tick option/s):

- Fortnightly payment by parents direct to homestay provider account
- Payment of homestay fee by parents to school (for disbursement to homestay provider)

Commencement date: \_\_\_\_\_ End date: \_\_\_\_\_

Board arrangements during school holidays: \_\_\_\_\_

Please note:

- Bond may be forfeited if there are damages or repairs required due to student's actions.
- A minimum of two weeks notice is required if the homestay provider or the student wishes to end the homestay agreement. The bond will be retained by the homestay provider should a student leave without giving appropriate notice. Any advance payment for homestay accommodation which is not provided to the student must be refunded by the Homestay Provider.

### Section D: Homestay Terms and Conditions

Telephone use and payment: \_\_\_\_\_ Internet use and payment: \_\_\_\_\_

Specify internet use rules (if any): \_\_\_\_\_

Provision of meals:

	Weekdays	Weekends
Breakfast:	<input type="checkbox"/> Self serve	<input type="checkbox"/> Cooked
Lunch:	<input type="checkbox"/> Cut lunch provided <input type="checkbox"/> Self serve <input type="checkbox"/> Cooked	<input type="checkbox"/> Self serve
	<input type="checkbox"/> School canteen	Dinner: _____ Snacks: _____

Cooking facilities available for student: \_\_\_\_\_

Household items available for student use e.g. TV, stereo, computer etc.: \_\_\_\_\_

Special arrangements: use of kitchen, bathroom and laundry; having visitors (such as family from overseas): \_\_\_\_\_

Times student must be home by:

Weekdays	Weekends	During School Holidays

Student agrees to comply with the travel policy as outlined in the key policies document. Refer to the Key Policies Document for more information.

Please list any specific house rules e.g. what arrangements are to be made if the student is running late or will not be home for a meal, house rules on smoking etc.

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## Section E: Agreement

### Student

I agree that I will do the following in order to have a good relationship with my host family:

- I will spend time each day with my host family.
- I will eat dinner with my host family.
- I will keep my room clean and tidy.
- I will return home directly after school each day unless otherwise agreed with my homestay family.
- If I am going to be late home I will contact my homestay family immediately.
- I will come home at an agreed time on weekdays and weekends. *<Please specify the times>*
- I will ask before inviting friends over.
- I will use the internet and telephone for an agreed time each day with my homestay family. *<Please specify the time limit>*
- I will ask before using the internet or telephone.
- I will pay for all telephone calls I make.
- I will not use the telephone or the internet after \_\_\_\_pm at night.
- I will be ready to leave for school on time.
- I will ask my family in advance for assistance with transport, school or other matters.

The homestay rules and my host family expectations have been explained to me. I understand and agree to live by them.

### Homestay

I, \_\_\_\_\_ <homestay provider>, will

- Provide a comfortable home for the student
- Provide 3 meals per day
- Include the student in family activities

I have read and fully understood my responsibilities as outlined in the 'Information for Homestay Providers and Third Parties' resource.

This is an agreement between \_\_\_\_\_ <homestay>, \_\_\_\_\_ <student> and \_\_\_\_\_ <school>.

Student name:	_____	Homestay name:	_____
Signed:	_____	Signed:	_____
Date:	_____	Date:	_____
School representative:	_____	Parent:	_____
Signed:	_____	Signed:	_____
Date:	_____	Date:	_____