



HEATHMONT COLLEGE

## Heathmont College Recommended Notebook Program



Heathmont College works extensively with staff and students to integrate notebook devices within the curriculum, making them a valuable learning tool in the classroom. Devices the school to provide learning experiences and better outcomes for students.

The Recommended Notebook Program teaches students to confidently use their notebook for education at school and home. The program aims to prepare them for lifelong learning in today's global knowledge-based society.

Please spend time thoroughly reading this information booklet and familiarise yourself with all the components and benefits of the Heathmont College Notebook Program.

There is also a Heathmont College BYOD Notebook program if you decide to purchase outside of this Recommended Notebook Program. Also found on our website.

If you decide to participate in the Recommended Notebook Program, please complete the Agreement at the end of this document.

## Device Selection

Before the selection of the device, input was obtained from a range of stakeholders and vendors to ensure the selected device would remain current and appropriate for use in an educational environment over the recommended 3-year lifespan.

- Portability
- Weight
- Battery Life
- Performance
- Durability
- Warranty / Repair Support
- Price
- School integration

### Year 7-9 - Min Spec



#### **Lenovo 11e Netbook 5th Gen**

Supporting the minimum specifications that can support with Heathmont's eLearning curriculum.

This is a budget friendly laptop due to the lack of touchscreen and lower speed hardware.

Celeron Processor, 4GB RAM, 128GB HDD, 10hr Battery  
Year 7-9 purchase only.

### Year 7-9 - Mid Spec



#### **Lenovo 11e Yoga 6th Gen**

A great balance of price and performance. This model is faster than the 5<sup>th</sup> gen model above but features a higher price due to the inclusion of a touchscreen

intel m3 Processor, 8GB RAM, 256GB HDD, 16hr Battery  
Year 7-9 purchase only.

### All Years - Mid Spec



#### **Lenovo ThinkPad L13 (Mid Spec)**

This laptop provides more power to complete more tasks simultaneously and won't be as subject to slowing down over time due to (again) better hardware.

i5 Processor, 8GB RAM, 256GB HDD, 14hr Battery  
Available for all year levels to purchase.

### All Years - Media Spec



#### **Lenovo ThinkPad L13 (Media Spec)**

If your child is passionate about Media, Film, or Photography this laptop features top performance to utilise software provided in those courses.

I7 Processor, 16GB RAM, 512GB HDD, 11hr Battery  
Available for all year levels to purchase.

## Frequently Asked Questions



### What Software will be on the notebook?

With the help of the Department of Education and Training, Heathmont College has researched and designed a standard image for notebooks which incorporates both DET licensed, school licensed and open-source software including Microsoft Windows 10, Microsoft Office 365 etc.

### Can students access inappropriate internet content while at school?

Heathmont College implements an Internet Firewall provided by the Department of Education for web filtering during school hours only. This ensures that students do not have access to inappropriate internet content during school hours.

### Will textbooks need to be purchased?

Yes. However, many books will be made available as an e-resource.

### Who is going to handle warranties and repairs?

For notebooks purchased under the Recommended Notebook Program - any repairs required, your child can simply bring their notebook to the I.T Office – where the technician will arrange the repair on their behalf. For repairs not covered under warranty or insurance, a quote will be provided which is payable by the student's parents/guardians. If the optional insurance coverage is purchased, an excess may be payable to the insurance company in the event of any accidental damage not covered by warranty.

### What about flat batteries? Will students 'plug in' in the classrooms?

Students are expected to charge the notebook overnight and to bring it fully charged to school each day.

### Can students access the internet from home?

Home internet connection is not supplied by the school. However, if there is an existing internet provision at home the notebook can be connected as used for personal use at home.

### Who is responsible for backing up data on the notebook?

It is the responsibility of all students, regardless of the device they use, to ensure they keep a backup of all important files. It is recommended that families utilise an inexpensive USB external storage device for this purpose. Students will also be given access to Microsoft OneDrive, an online cloud based storage facility.

# ICT Acceptable Usage Policy



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## School Rules for Use of Hardware and Software

- Students are responsible for taking full care of their device.
- Students using shared computers (Library etc.) must log in under their own username and password and correctly log out at the end of each session. Students are responsible for information sent or accessed through their login details.
- Students must not attempt to discover, disclose, or use another person's password nor must they reveal their own password to others.
- At school, the internet is to be used for schoolwork only and the students must not send unnecessary or inappropriate emails.
- Only devices highlighted on the 'Student Owned Devices' document can be used at the school.
- Games are not permitted to be played during school hours or at school.

## Internet Usage and Conduct

- All students must abide by generally accepted rules of etiquette. They must be polite when communication with other people. This includes not swearing, using inappropriate language or vulgarities.
- All students must respect and not disclose any private, confidential, or personal school or student information they may view or have access to.
- Students are not to attempt or deliberately access, download, upload, send (including forwarding) or view any unacceptable or illegal material. This includes any content that could be considered racist, sexist, violent, antisocial, pornographic, explicit, vulgar, or obscene.
- While the school encourages debate, students are not permitted to engage in libelous criticism of peers, teachers, the school, staff, other individuals or organisations. Students who are both directly and indirectly involved (through encouragement) of defamatory, libelous criticism and harassment via an electronic medium may be subject to disciplinary and/or legal (both civil and criminal) action. This extends to all content posted/submitted on social media websites, blogs, wikis, instant messaging, and other publicly accessible and restricted access websites.
- Students must understand that actions on the internet are subject to both state and commonwealth laws, in addition to school discipline policies and procedures. Students' online misconduct may also result in criminal and/or civil legal charges and/or penalties.
- Students must check the internet rules of different external groups/services and always observe these rules.
- Students must observe copyright laws when copying or redistributing another student's work. Students must always correctly acknowledge the use of another person's work.

## Internet Usage and Conduct (Continued)

- If students read or see something on the internet which they think is not acceptable, they must tell their teacher, learning group teacher or year level coordinator immediately.
- Students must not use the internet for any commercial purposes such as buying/selling of goods.
- Students must not use any means including anonymous proxies, VPNs, Personal hotspots, online tools, or software to bypass internet security to access blocked sites.
- Whilst on school grounds, students may only use the notebook's camera to take photographs with the permission of a supervising teacher.
- Students will only access the internet via the school's network. Wireless hotspots, phones and other devices must not be used.
- Students must not access or attempt to access any non-authorised part of the school's network.
- Responsible cyber citizenship is promoted, and all forms of cyber bullying are prohibited.
- Students may not upload to any website or distribute electronically any material relating to Heathmont College without permission from the Principal.

# Heathmont College Recommended Notebook Agreement

## Student Agreement

Before you may use the network and facilities at Heathmont College, you must sign this contract, which binds you to the following conditions as set out in the **ICT Acceptable Use Policy**. If you break any of the conditions, appropriate penalties as stipulated will be applied.

I have read the **ICT Acceptable Usage Policy** and agree to abide by the guidelines and conditions in it.

Student Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

## Parent/Guardian Agreement

I have read and understand the **ICT Acceptable Usage Policy**. I agree that my child shall observe these guidelines and conditions. In addition to the stipulations outlined in the documents named above, I understand that I am bound by the following stipulations:

- I understand that my son/daughter may only bring one notebook to school to use in the classroom.
- I understand that the notebook brought to school by my child may, with my permission, be confiscated by Heathmont College staff in the event of a breach of the ICT Acceptable Usage Policy.
- I understand that if my son/daughter's notebook is confiscated for any reason, it will be returned to me in person at Reception.

Parent/Guardian Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_