

November 2021

Dear Parent/Guardian

Heathmont College is looking forward to another great year of teaching and learning and would like to advise you of *Heathmont College's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. These contributions will make a huge difference to our school and the programs we can offer.

Within our school this support will allow us to have a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities; the upgrade of our learning spaces; faster WIFI and internet.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely



**Kerryn Sandford**  
PRINCIPAL



**Henk Westerveld**  
SCHOOL COUNCIL PRESIDENT





| <b>CURRICULUM CONTRIBUTIONS Year 11</b> - items and activities that students use, or participate in, to access the Curriculum  | <b>Amount</b> |
|--|---------------|
| Year 11 Student ID Card  | \$10          |
| Year 11 classroom consumables, materials & equipment <ul style="list-style-type: none"><li>• Science – chemicals, equipment (\$30)</li><li>• Performing Arts – costumes, masks, scripts, equipment (\$25)</li><li>• Health and Physical Education - equipment (\$25)</li></ul> | \$80          |
| Year 11 House Group and Student Support Consumables including Swell/Flourish program, craft items, food ingredients, poster paper and activities   | \$90          |
| Year 11 Studio Arts - cartridge paper, paint, glue, gesso, stretched canvas, lino tiles, watercolour paints, canvas boards, spray paint  | \$245         |
| Year 11 Food Studies - flour, egg, sugar, milk, butter, cheese, poultry, meat, cold meats, fruit, berries, chocolate, vegetables   | \$220         |
| Year 11 Visual Communication - cartridge paper, paint, glue, gesso, stretched canvas, lino tiles, watercolour paints, canvas boards, spray paint   | \$140         |
| Year 11 Music Performance - instrumental music lessons, manuscript paper and sheet music)  | \$220         |
| Year 11 Media - photography laser print paper, photography paper 203 x 254   | \$30          |
| Provision and Upkeep of school devices, peripherals and ICT including classroom equipment  | \$35          |
| Year 11 Printing and photocopying of worksheets and learning materials   | \$35          |
| <b>Total Curriculum Contributions Amount</b>   | <b>\$</b>     |

| <b>OTHER CONTRIBUTIONS</b> - for non-curriculum items and activities  | <b>Amount</b> |
|---|---------------|
| HOPE Dog – Frances  | \$10          |
| Student wellbeing programs  | \$30          |
| First aid equipment   | \$25          |
| School grounds maintenance and improvements   | \$25          |
| <b>Educational Items for students to own</b>  |               |
| Booklist items will be provided in Term 4. The school recommends you purchase from Champion Education. These items are for your child to own and use. |               |
| <b>Tax deductible contributions</b>   |               |
| <b>Building fund:</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.                       | \$            |
| <b>Library fund:</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.     | \$            |
| <b>Total Other Contributions Amount</b>   | <b>\$</b>     |

### Extra-Curricular Items and Activities

Heathmont College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

| <b>EXTRA-CURRICULAR ITEMS AND ACTIVITIES</b>   | <b>Amount</b> | <b>Purchase<br/>(Please tick)</b> |
|--|---------------|-----------------------------------|
| 2022 VCE Sports Academy  | \$1800        |                                   |
| 2022 VCAL Sports Academy   | \$1250        |                                   |
| Year 11 whole school events <ul style="list-style-type: none"> <li>• Athletics &amp; Swimming Carnivals</li> </ul> | TBA           |                                   |
| atEAST Program   | TBA           |                                   |
| Year 11 Excursions and Incursions  | TBA           |                                   |
| <b>Total Extra-Curricular Items and Activities</b>   |               | <b>\$</b>                         |

| <b>Category</b>                       | <b>Total</b> |
|---------------------------------------|--------------|
| Curriculum Contributions              | \$           |
| Other Contributions                   | \$           |
| Extra-Curricular Items and Activities | \$           |

### Payment methods

Compass (this is our preferred payment method), BPAY, or cash/credit card at reception. Various Payment Plans (e.g., weekly, fortnightly, monthly payments) are available for selection through Compass. A personalised Payment Plan can be arranged with written request from parents/guardians.

### Financial Support for Families

Heathmont College understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund (CSEF) for families who meet the criteria
- State Schools' Relief affordable uniform program

- Wellbeing Team for a confidential discussion and information regarding support options

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

- **Sandra Nebl, Accounts Receivable**  
Ph: 03 9871 4888 | Email: [sandra.nebl@education.vic.gov.au](mailto:sandra.nebl@education.vic.gov.au) or
- **Donna Galvin, Director of School Operations and Resources**  
Ph: 03 9871 4888 | Email: [donna.galvin@education.vic.gov.au](mailto:donna.galvin@education.vic.gov.au)

### Refunds

- All Camps, Excursions and Incursions are fully self-funded
- On site activities and incursions at the College will not be refunded in the case of absence or withdrawal
- One day excursions will not be refunded in the case of absence or withdrawal
- Camps – In the case of illness or withdrawal there may be chance of a partial refund where a camp provider is willing to refund the camp cost for your child. A written statement from a parent is necessary with a bona fide excuse. A request of a supporting medical certificate will be required.
- Tax Deductible Donations are unable to be refunded once an office tax-deductible receipt has been issued.
- Instrumental Music – Where a family has requested a refund for any part of the Instrumental Music fee, consideration will first be given to the costs incurred by the school in planning and arranging Instrumental Music Instruction and the cost of any non-returnable items provided to the student.

To discuss further please contact Donna Galvin – [donna.galvin@education.vic.gov.au](mailto:donna.galvin@education.vic.gov.au) or phone the College on 9871 4888.

For further information on the Department's Parent Payment Policy please see a one-page overview attached

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.